



Charging and Remission for Instrumental Music Tuition 2018-2019

As agreed by the Full Governing Body – 18 May 2018
To be reviewed summer 2019

The aim of this policy is to outline appropriate charging and remissions policies for musical instruments in accordance guidance set out in the Education Act 1996.

The Governors have determined the following policy on charging arrangements, and remission of charges for those parents unable to pay, for instrumental music tuition.

1. POLICY

- The Governors seek, by charging fees to those with parental responsibility, to recoup upon the school budget of instrumental tuition. For the academic year 2018-2019 this will be:
- £60 per term (£180.00 per academic year)
- The school currently uses Entrust – MPAS (Music and Performing Arts Service) to provide music tuition
- MPAS undertake to deliver 36 lessons per year with a refund guarantee should delivery fall below 33 weeks.
- Payment for each term is due by the end of the second week of the preceding term. All payments are made to Staffordshire County Council via ParentPay.
- The MPAS makes a separate charge per year for the loan of an authority instrument.
- This policy encompasses remission arrangements in the following circumstances:-
 - a) where a family is in receipt of family credit
 - b) where the pupil is in receipt of free school meals
 - c) where neither of the above necessarily applies but where a convincing appeal is made directly to the Headteacher

Remission may consist of part of all of the fees, according to circumstances.
All questions of remission will be dealt with in the strictest confidence.

- The Governors cannot guarantee to offer music tuition to all claimants since the service is subject to limitation of resources, availability of teachers etc. The inability of parents to pay will not be the cause of any pupil being refused tuition.
- The 1996 Education Act allows for pupils to be charged for lessons when being taught in groups or as individuals.
- Where a pupil misses lessons for reasons over which the school has no control, (e.g. because of an illness or holiday) there is no reimbursement or carry-over of fees.
- As the school has to commit to a full term of tuition based upon notified pupil numbers at during the summer term for the forthcoming autumn term, cancellations of tuition during any single term will not result in any refund of that term's tuition fees. Notification of cancellation of more than 4 weeks before the start of the ensuing term will not result in any further commitment to tuition fees.